

**Suffield Board of Education
Budget/Finance/Facilities Subcommittee
Meeting Minutes
September 30 – 7:00 a.m.
Central Office Conference Room**

Present: George Beiter (by phone), John Richter, Susi Keane, Kendra Wiesel, Karen Berasi, Bill Hoff, Larry Plano, Rebecca Osleger

I. Call to Order: 7:03 a.m.

II. ACCE Request Priorities

The subcommittee:

1. Reviewed the current version of the ACCE request (attached), and it will be presented to ACCE in Jan./Feb. 2017
2. Discussed district wide device replacement needs
3. Discussed the VOIP telephone conversion process and budgeting through ACCE
4. Board members should be looking at the budget book and forming questions.

George Beiter left meeting

III. Technology Department Restructuring

The subcommittee:

1. Revisited the VOIP topic and discussed for the 2017-2018 budget process that Suffield Public Schools IT Department structure will remain independent from the Town IT structure.

IV. 2017-2018 Budget Process

1. On 12/19 Superintendent Berasi will present the 2017-2018 proposed budget. She is meeting with DMC and administrators to streamline and plan the budgeting process.
2. The Board will begin having bi-weekly budget meetings in preparation for the budget process. Meetings will be at 7:00 a.m.

V. Adjournment

The meeting adjourned at 8:01 a.m.

Suffield Public Schools

Capital Improvement Plan

Approved 1/4/2016 (Revised 2/26/16)

Description	Category	Priority	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
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SUFFIELD HIGH SCHOOL

SUFFIELD HIGH SCHOOL			SUFFIELD HIGH SCHOOL									
Building Automation	Security/Cost Avoidance				129,000							
Outdoor Basketball Court	Ground Improvements	11	45,000	45,000								
Furniture Replacement (Including Cafeteria Tables)	Health and Safety			50,000	50,000	50,000						
Replace Carpeting - Media Center	Cost Avoidance			32,000								
Bathroom Partition Replacement	Building Preservation			25,000	25,000							
Athletic Storage Facility at Fields	Cost Avoidance				75,000							
Bleacher Replacement - Mechanized	Cost Avoidance/Health and Safety	1	115,000									
HVAC Overhaul	Cost Avoidance/Health and Safety					75,000						
Beneski Turf Field Replacement Carpet	Health and Safety					350,000						
Parking Lot Repaving	Ground Improvements							500,000				
Track Resurfacing	Health and Safety								425,000			
Paint Interior/Exterior	Building Preservation										55,000	
TOTAL			160,000	152,000	279,000	475,000	-	500,000	425,000	-	55,000	-

SUFFIELD MIDDLE SCHOOL

SUFFIELD MIDDLE SCHOOL			SUFFIELD MIDDLE SCHOOL									
Locker Room Renovation	Space Allocations	4	145,000									
Bathroom Renovations All Wings	Building Preservation	7	45,000	45,000	45,000							
Locker Replacement	Building Preservation				150,000							
Carpet Replacement Media Center/CPU labs	Aesthetics			22,000								
Gym Floor Replacement	Building Preservation										110,000	
Gym HUV Conversion to RTU HVAC Units	Cost Avoidance			60,000								
SMS Program Enhancement Renovation	Program Enhancements			500,000	500,000	500,000						
Track Resurfacing	Health and Safety					425,000						
Old York RTUs Replacements	Cost Avoidance						42,000					
Paint Interior/Exterior	Building Preservation									45,000		
TOTAL			190,000	627,000	695,000	925,000	42,000	-	-	45,000	110,000	-

**Note: Alternative Option of "Renovate As New" allows state reimbursement for all replacement projects
Renovate as New (includes all projects above except Track resurfacing)**

Description			16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
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MCALISTER INTERMEDIATE SCHOOL

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Media Center Renovations	Educational Programming	10	90,000									
Bathroom Renovations	Health Safety			50,000	50,000							
Outdoor Pavilion	Ground Improvements			27,000								
Auditorium Renovations	Educational Programming	6	35,000									
AC in Gym				38,000								
Gym Storage Area Renovation	Space Allocations			18,000								
New Boiler	Cost Avoidance					65,000						
Kitchen Walk-In Replacement	Cost Avoidance					24,000						
Paint Interior/Exterior	Building Preservation							35,000				
TOTAL			125,000	133,000	50,000	89,000	-	35,000	-	-	-	-

SPAULDING SCHOOL

SPAULDING SCHOOL

Handicap Access to Nurse and Pre-k Bathrooms	Code Requirements	2	75,000									
Extend Recess Blacktop Area	Health and Safety	3	45,000									
Gym Renovation (Floor, AC)	Program Enhancements	9	82,000									
Tile in Halls and Auditorium (Asbestos)	Code Requirements				50,000							
Auditorium Renovations	Educational Programming	5	35,000									
AC Auditorium				28,000								
Specials Wing Floor and Ceiling Replacment	Aesthetics				16,000							
Old Boiler Abatement and Removal	Code Requirements				45,000							
Repave Parking Lot	Cost Avoidance					100,000						
Portable Renovation/Replacement	Building Preservation					150,000						
Paint Interior/Exterior	Building Preservation							35,000				
TOTAL			237,000	28,000	111,000	250,000	-	-	35,000	-	-	-

DISTRICT WIDE

DISTRICT

Locking Front Vestibule	Security		-									
VOIP Telephone Conversion	Cost Avoidance	Town	250,000									
Backup/Disaster Recovery	Cost Avoidance *			39,000								
Cloud Backup off Site	Cost Avoidance			14,000								
District Wide AC for Tech Satellite 11 switch rooms	Cost Avoidance	8	55,000									
Fiber Upgrade Internally	Building Preservation				20,000							
Spaulding Student Instructional Devices (iPads)	Teaching & Learning *		-									
Grade 2 Chromebooks	Teaching & Learning *		-									
Student Device Replacement	Teaching & Learning			15,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Classroom Instructional Computers	Teaching & Learning			74,000								
Wireless Access Points	Cost Avoidance				27,000	27,000						
District Storage Building (Butler Style Open Bays)	Cost Avoidance				125,000							
Alternative Energy Projects (Solar & Wind)	Cost Avoidance					150,000	150,000					
TOTAL			305,000	142,000	232,000	87,000	210,000	210,000	60,000	60,000	60,000	60,000

* Tech Grant Received

GRAND TOTALS			1,017,000	1,082,000	1,367,000	1,826,000	252,000	745,000	520,000	105,000	225,000	60,000
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Previous ACCE Funded Projects

	Total	ACCE	Grant
2012-13			
Middle School Roof - Phase 5	\$315,700	\$157,850	\$157,850
SMS/McAlister Parking Lot Resurfacing Year 1	\$180,000	\$180,000	
School Electrical Upgrade	\$160,010	\$160,010	
2013-14			
Irrigation system (Athletic Fields)			
Exterior and Fire Door Repairs Building wide			
Major Plumbing Repairs			
Bathroom Renovation 1st and 2nd grade boys	\$42,000	\$42,000	
Emergency Radio Communication System	\$290,000	\$290,000	
Classroom Lock Change for Lockdowns	\$65,000	\$65,000	
SMS/McAlister Parking Lot Resurfacing	\$180,000	\$180,000	
SHS Remediate ADA Findings	\$50,000	\$50,000	
2014-15			
SHS Remediate ADA Findings	\$50,000	\$50,000	
SMS Repair Exterior and Fire Doors	\$24,000	\$24,000	
SMS Server Room HVAC and Generator Tie-in	\$21,000	\$21,000	
MCA Boys Bathroom Renovation	\$45,000	\$45,000	
School Door Lock/FOB Replacement	\$65,000	\$65,000	
School Security Enhancements	\$213,116	\$44,720	\$168,396
SHS Tennis Court Renovation	\$83,000	\$83,000	
SHS Track Renovation	\$83,000	\$83,000	
Trucks	\$100,000	\$100,000	
Chrome Books	\$190,000	\$190,000	
School Electrical Upgrade	\$145,000	\$145,000	

	Total	ACCE	Grant
2015-16			
SHS Remediate ADA Findings	\$50,000	\$50,000	
Oil Tank Removal at Spaulding, MCA, and SMS	\$140,000	\$140,000	
SMS Bleacher Replacement	\$90,000	\$90,000	
AWS Pre-school Enclosed Playground	\$18,000	\$18,000	
AWS Media Center AC	\$15,000	\$15,000	
SHS Additional Video Surveillance	\$27,000	\$27,000	
SMS Additional Interior Video Surveillance	\$37,000	\$37,000	
SMS Asbestos Removal Second Floor Tile	\$50,000	\$50,000	
MCA Portable Removal	\$40,000	\$40,000	
SHS Technology Media Upgrades	\$105,000	\$105,000	
1:1 Technology Grades 3-5	\$120,000	\$120,000	
School Electrical Upgrade	\$84,455	\$84,455	
SHS Tennis Court Renovation	\$97,000	\$97,000	
AWS Roof - East Wing	\$250,000	250000	