

**SUFFIELD CONSERVATION COMMISSION
MEETING MINUTES
MEETING OF JUNE 28, 2016**

PRESENT: Art Christian
Glenn Neilson
Norm John Noble
Ray Wilcox
Pat Reilly
Andy Krar
Elizabeth Fanous

FIRST SELECTMAN: Melissa Mack

CONSULTANT: Keith Morris

CALL MEETING TO ORDER- 6:30 P.M.

Chairman Art Christian called the meeting to order at 6:30 P.M. and Consultant Keith Morris read the agenda.

PARKS SUPERINTENDENT REPORT:

Parks Superintendent Tom Drakeley presented his report to the Commission. Parties are booked each weekend until November, 2016. Parks and Recreation camp begins on Monday with the boy scouts camp to follow in August. Three speed bumps have been added to the access road. Bill's Landscaping has been doing tree clearing around the Park and there have been two bear sightings within the last week. Sand has been delivered to the beach and White's Pond has been stocked with fish. Porta lets are located at the lower field and beach with hand washing stations located at the lower field and pavilion.

First Selectman Melissa Mack then gave the Commission some background on special needs children utilizing the Park as part of the Recreation Department's summer camp and her involvement with the process and ensuring their safety while at the Park.

EXECUTIVE SESSION:

Sunrise Park

The Commission went into executive session at 6:55 to discuss issues regarding Sunrise Park and the Park Superintendent. The Commission exited executive session at 7:43 P.M. No decisions were made during executive session and no votes were taken.

Commissioner Krar left the meeting at 7:50 P.M. Chairman Christian stated that alternate member Elizabeth Fanous will become a voting member in place of Commissioner Krar.

Vice Chairman Neilson then made a motion, seconded by Commissioner Reilly, to extend the contract of Parks Superintendent Tom Drakeley for 90 days, at which time the contract will be discussed again. During the 90 day period a revised contract shall be incorporated which will include revised hours and duties. Commissioner Wilcox then made an amendment to the original motion, seconded by Commissioner Reilly to include monthly inspections of the Park by members of the Commission, with Mr. Drakeley, and report to the rest of the Commission at the Park Superintendents monthly meeting. The Parks Superintendent shall also be required to log his hours and duties in a log book to be made available to the Commission.

The original motion and the amendment were made and carried unanimously.

Vice Chairman Glenn Neilson then made a motion, seconded by Commissioner Noble, to approve the hiring of police explorers or other gate attendants by First Selectman Melissa Mack to monitor traffic entering Sunrise Park, hours to be determined. The motion was made and carried unanimously.

PLAN ACCEPTANCE:

Permit # 1647 – Baker (owner) – 3 Lot Subdivision – Hill Street. This property is located on the west side of Hill Street, nearest intersection being Russell Avenue. Assessor’s Map 28, Block 23, Lot 27.

Consultant Morris stated that this application is now complete. After a brief discussion, Vice Chairman Neilson made a motion, seconded by Commissioner Noble, to accept the application of Robert Baker Nursery for a 3 lot subdivision on Hill Street and put it on the July 26, 2016 agenda for a possible decision. The motion was made and carried unanimously.

ELECTION OF OFFICERS:

Commissioner Neilson nominated Art Christian as Chairman. The motion was seconded by Commissioner Reilly and was made and carried unanimously. Commissioner Noble nominated Glenn Neilson as Vice Chairman. The motion was seconded by Commissioner Reilly and was made and carried unanimously. Commissioner Neilson nominated Norm John Noble as secretary and treasurer. The motion was seconded by Commissioner Reilly and was made and carried unanimously.

PUBLIC COMMENT:

There was no public comment.

CONSULTANT'S REPORT

Consultant Morris updated the Commission on several violations in town. He also stated that he has not received any new information from the Army Corps of Engineers regarding the violation on Austin Street.

First Selectman Melissa Mack then updated the Commission on the proposed greenhouse project at the end of Poole Road.

APPROVAL OF MINUTES FROM JUNE 14, 2016 MEETING

Commissioner Noble made a motion, seconded by Commissioner Reilly, to approve the minutes as written. The motion was made and carried unanimously.

ADJOURNMENT

Commissioner Reilly made a motion to adjourn the meeting, seconded by Commissioner Noble. The motion was made and carried unanimously. The meeting was adjourned at 8:35 P.M.

Respectfully submitted by
Norm John Noble

Recording Secretary