

SUFFIELD HOUSING AUTHORITY

MINUTES OF REGULAR MEETING

Wednesday, November 11, 2015

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, November 10, 2015 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mr. Jonathan Carson, Chairman  
Mrs. Viola Carney, Vice Chairman  
Mrs. Kimberly Emmons, Secretary  
Mrs. Kathleen Remington, Treasurer  
Mr. Ralph Bump, Tenant Representative

Also present were Mrs. Debra S. Krut, Executive Director and Patrick O'Sullivan, Maintenance

MINUTES

Mrs. Carney moved, Mrs. Remington seconded and so Voted: to approve the minutes of the meeting of October 13, 2015. VOTE: 5-0

BILLS

Mrs. Carney moved, Mrs. Emmons seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority since the meeting of October 13, 2015. VOTE: 5-0

REPORT OF THE CHAIRMAN

One new housing application will be placed on file.

Mrs. Remington moved, Mrs. Emmons seconded and so Voted: to approve the purchase of an outside storage container to be placed behind the maintenance garage. VOTE: 5-0

Patrick O'Sullivan presented information on the need for additional snow removal equipment. Mrs. Carney moved, Mrs. Emmons seconded and so Voted: to have Chairman Jonathan Carson and Patrick O'Sullivan purchase the selected machinery. VOTE: 5-0

REPORT OF THE EXECUTIVE DIRECTOR

The CDBG renovation projects remain a work in progress. The outside replacement door installation should be completed by next week. Storm doors are ready for installation. The ADA handicap units are headed to completion when the kitchen sinks arrive. Maple Court cabinets, counter tops and sinks should begin replacements within a week.

Annual State Reports have been completed and submitted.

A letter has been sent to Rep. Tami Zawistowski and the Police Department regarding the danger of crossing Bridge Street at the crosswalks. Chief Riello has appointed Officer Mark Sargent to actively pursue remedies. This section of Bridge Street is state owned and any changes must be approved by the Office of the State Traffic Administration. A traffic engineer will be consulted and Officer Sargent will contact the Housing Authority as information is made available.

A resident has the approval for a unit change from the Board of Directors due to a health issue with the smoke from a neighbor's cigarettes. The smoking resident had been grandfathered in with the NO SMOKING policy now in effect.

#### REPORT FROM THE TENANT REPRESENTATIVE

Since there wasn't any further business to bring before the Authority, Mrs. Carney moved, Mrs. Emmons seconded and so Voted: to adjourn this meeting at 7:58 P.M. VOTE: 5-0

Respectfully Submitted,

Kimberly Emmons  
Secretary  
ke/dk