

SUFFIELD HOUSING AUTHORITY

MINUTES OF REGULAR MEETING

Wednesday, February 10, 2016

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, February 9, 2016 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mr. Jonathan Carson, Chairman

Mrs. Kathleen Remington, Treasurer

Mr. Ralph Bump, Tenant Representative

Also present was Mrs. Debra S. Krut, Executive Director

Absent were: Mrs. Viola Carney, Vice Chairman, and Mrs. Kimberly Emmons, Secretary

MINUTES

No vote due to lack of quorum.

BILLS

No vote due to lack of quorum.

REPORT OF THE CHAIRMAN

New housing applications will be placed on file.

Three new leases signed.

Members discussed the Suffield Housing Authority's Unit Transfer Policy.

REPORT OF THE EXECUTIVE DIRECTOR

The 2016 Management Plan has been accepted by CHFA.

The current CDBG grant will be completed next spring with the painting of the newly installed entry doors. Minor items are being taken care of as they surface.

Thursday, a meeting will take place to discuss the application for another grant. Some items being reviewed for renovations are: replacement gutters for all properties, new kitchens for all of Laurel Court, replacement siding, stove vent replacements, bathroom tubs replaced with walk in showers.

There was a vandalism of personal property at Laurel Court last month. The issue was address and the problem seems to be solved.

Recertification packets have been distributed and are being returned. New rents will become effective on May 1, 2016.

The application for participation in the Farmer's Market 2016 has arrived and is being completed.

This spring, all housing units will have a bed bug inspection by a trained inspection canine. This is for early detection maintenance.

#### REPORT FROM THE TENANT REPRESENTATIVE

Since there wasn't any further business to bring before the Authority, the meeting adjourned at 8.05 P.M.

Respectfully Submitted,

Ralph Bump  
Secretary Pro Tem  
rb/dk