

Minutes of the Meeting

Kent Memorial Library Commission

October 11, 2016

Michael Alexopoulos called the meeting to order at 7:02 PM.

**I. Roll Call of Members**

Present: Mike Alexopoulos                      Kathie Harrington  
              Sam Coatti                                Claire Kawalec  
              Bruce Rietberg                         Robert "Bob" White  
              Jackie Hemond – Library Director

**II. Public Participation**                                 None

**III. Minutes**

Motion to approve Minutes of September 13, 2016 with no changes made by Kathie Harrington. Seconded by Bob White. Passed unanimously.

**IV. Communications Received**                         None

**V. Report of the Director**

Jackie Hemond advised she has received 2 furniture orders to date, stored in the entrance of the library. This saves several hundred dollars of storage fees at the suppliers.

Circulation July 2016/2015 has shown significant improvement – Total circulation + 13%; Children's circulation + 17%; Program attendance + 25%. We are awaiting MOD approval from CT regarding air circulation, and PCB resolution will follow. However, we will likely recommend replacement of the rug tiles in the children's section when all is completed, due to likely PCB retention in the rugs, especially important in this area where children play on the floor.

**VI. Standing Committees Reports**                         None

**VII. Special Committees Reports**                         None

**VIII. Unfinished Business**

- (A) Update on Library project – see Director Report comments above
- (B) New Member to replace Benito (JoJo) Cuevo's resignation – with JoJo having a financial background, we are generally looking for his replacement to have a similar one. There are multiple people interested, and we have to review our options, including involving the Town DC and RC.
- (C) Discussing proposed amendments to library policies – Kathie Harrington and Bob White will review for further refinements, and Jackie Hemond will rewrite a few areas. We shall review again in a future meeting shortly.

**IX. New and Miscellaneous Business**                         None

**X. Adjournment**

Bruce Rietberg made a Motion to adjourn. Seconded by Kathie Harrington. Unanimous approval.

Michael Alexopoulos adjourned the meeting at 8:16 PM.

The next meeting will be November 8, 2016.

Respectfully submitted,

Bruce Rietberg  
Secretary  
October 13, 2016

Future 2016 Regular Meetings : November 8, and Financial Meeting December 13.