

**SUFFIELD PARKS & RECREATION COMMISSION
MONTHLY MEETING
February 10, 2016**

The Suffield Parks & Recreation Commission held its regular meeting on Wednesday, February 10, 2016 in the lower level conference room, Town Hall, 83 Mountain Rd., Suffield, CT.

ATTENDANCE:Lou Casinghino, Chairman
.....Cindy Nicholson, Vice Chairman
.....Kerri Milne, Clerk
.....Leeayn Burke
.....Brian Casinghino
.....David Rusnock

ABSENT:Jay Bombard
.....Amy Egan
.....Scott Tobey

ALSO IN ATTENDANCE:Wendy J. LaMontagne, Director,
.....Krystal Holmes, 2nd Selectman

Lou called the meeting to order at 7:01 p.m.

PUBLIC INPUT: None.

MINUTES: Kerri made a motion to accept the minutes. Brian seconded the motion. The vote was unanimous to accept the minutes.

CORRESPONDENCE: Wendy brought the commission up to date on the town hall office moves. The Selectmen, Finance and Human Resource offices have been moved to 230C Mountain Road. Once the library is moved back into the original library, the balance of the town hall offices will be moved to 61 Fflyer Place. Parks and Recreation will move in with Youth Services offices at 97 Mountain Road (Annex). The mini bus office will be moved to the Senior Center. The target date for our move is June 7th.

PROGRAM REPORTS: No comment.

OLD BUSINESS:

Bridge Street Community Center – update: Krystal Holmes, 2nd Selectman, reviewed the subcommittee site visits to area community centers. The reason for the visits was to gather what works and what doesn't work so that we can start to work on policies, procedures, programs, space needs, what programs are revenue generating and which

ones aren't. Krystal said that this will help us to give the architect information on what type and size of rooms we want.

The environmental engineer has been hired so testing and then abatement should be started this year. Krystal would like to see the building taken down to brick since trying to save things would be more expensive. The permanent building committee will decide this and Krystal said the subcommittee has members attending all their meetings.

Krystal discussed the anticipated cost of abatement and that it is not part of the dollar figure for the community center project.

The plan proposes one full size gym but Krystal would like to ask the architect if it would be possible to have two full size gyms. Lou asked Krystal how two gyms could be accommodated and how the cost would be covered. Krystal reviewed this using a diagram of the community center. The commission also discussed the classroom size and how the dimensions could be changed to allow for the programs we would like to hold. The commission discussed rooms, if they would accommodate various programs/events, dividers, etc. The commission also discussed various types of programs and what the site visits have gathered on ones that are revenue generating and which ones don't generate revenue.

Krystal said the subcommittee is a resource gathering committee and the information gathered is then passed along to Parks and Recreation Commission for review.

Brian said that we should have an open meeting for the public. Krystal said that meetings are open to the public.

Youth Basketball: Wendy said that the games have started and the referees are doing a good job and a few of the new referees need more training. Brian will be handing out the evaluation forms to try and get a better response.

Krystal asked about 2 emails that were sent to parents: one regarding early arrival and staying late after games; the other was about mini hoop not scrimmaging. Wendy explained the reason for the email regarding early arrival/late departure and the fact that it was becoming disruptive. The commission discussed the email and that it should have had more detail on the reason for it. In regard to the other email, Wendy said that on the lesson plan week 6 does call for scrimmages and this will be corrected.

A.C.C.E.: Wendy met with A.C.C.E. to present Parks & Recreation requests. Wendy thanked Leeyan for attending. Leeyan said that she felt the A.C.C.E. members were receptive to our requests but there are a lot of other departments making requests and there isn't a lot of money to go around. Cindy said that she thinks it would be a good idea to invite Gerry Crane to the April meeting to get his thoughts.

Budget FY 2016/2017: Lou and Wendy met with the finance director, 1st selectman and Joanne Sullivan, 2nd selectman, to present the budget. Wendy reviewed what was

discussed and Lou commented on his view of the re-instatement of the administrative secretary position. Other increases included start-up costs for Babb's beach.

NEW BUSINESS:

No new business.

ADJOURNMENT: Brian made a motion to adjourn the meeting. Cindy seconded the motion. The meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Carol Scheitlin, recording secretary for
Kerri Milne, Clerk