

# PARKS AND RECREATION COMMISSION

## SUB-COMMITTEE MEETING

### Minutes

Bridge Street Community Center (BSCC)

Tuesday, May 17, 2016

8:00 A.M. Town Hall conference room

1. Called the meeting to order at 8:01 am.
  - a. Present: Krystal Holmes, Anne Borg, Donna Blanchette, Wendy LaMontagne, Cindy Fisher, Donna Carney, Brian Casinghino, Denise Nikolis, Patrick McMahon, Stephanie Dolan, Joanne Sullivan, Pat Cosma, Lauren Life.
2. Public Input - None
3. Review of Minutes from April 26, 2016 meeting. Meeting minutes from April 26<sup>th</sup> were discussed and unanimously approved.
4. Correspondence - None
5. Old Business
  - a. Update of last PBC meeting
    - i. Waiting on ATC (the environmental engineer) to finalize the RFP for abatement. Once complete the package will go out to bid. There was a structural analysis done on the building due to concerns with mold and everything was good, no major concerns and the building is suitable for renovation and reoccupation.
  - b. Update on fundraising/501c3
    - i. Brian passed around the bi-laws and incorporation paperwork. Group discussed the name of the 501c3, it was agreed that it should include Bridge Street Community Center. The group had a conversation about how many board of directors should be on the group, 3, 5, 7, 9, 11,15. The consensus was not too small, or too large, so 9 would be a good number. Brian has reached out to a number of people to serve on the board, he will continue that effort. He asked for suggestions from the group, so anyone who had a name was going to pass it along.
  - c. Grant opportunities. Discussed that the Town is seeking to apply for a \$500K grant from the Main Street Investment Fund through the Department of Housing. This grant would offset the costs of site work. Patrick is also looking into Historic Tax Credits. Melissa

Mack and Patrick will be having a meeting with a representative for that grant opportunity to discuss the possibility more.

6. New Business

- a. Discussed that an article should be written for the July/August Observer, the deadline is June 15<sup>th</sup>.
- b. Next meeting was scheduled for June 14<sup>th</sup> at 8 am.

7. Adjourned the meeting at 8:56 am.