

## Suffield Permanent Building Commission

February 29, 2016

To: Kathy Dunai, Suffield Town Clerk

From: Joe Sangiovanni, Chairman

The Suffield Permanent Building Commission (PBC) will conduct the following meeting on Thursday, March 3, 2016, in the Suffield Public Works Conference Room, 230 Mountain Road, Suffield, CT, starting at 7 p.m.

### **Agenda:**

- ◆ Public Comment
- ◆ Correspondence
- ◆ Review and approve the minutes of the meetings conducted on February 25, 2016
- ◆ Kent Memorial Library(KML) Entrance and Renovation Projects
  - PCB Abatement-Status of EPA approval
  - HVAC modifications and balancing
  - Contingency Budget review
  - Change Orders
  - Other Coordination
- ◆ Security Upgrades to School Entrances
  - Kick-off project with contractor, architect, and school officials
  - Assess and decide add alternates based on need and budget
  - Review and update schedule
- ◆ Updates on status of other projects
- ◆ Invoices/Payments
- ◆ Other Business
- ◆ Schedule next meeting
- ◆ Adjourn

JJS

PBC: 03-03-16