

Minutes of the Suffield Permanent Building Commission

Thursday February 19, 2015

PBC Members Present

Joe Sangiovanni, Chairman
Glen Neilson, Vice Chairman
Bill Gozzo, member

PBC Members Absent

Kevin Goff, member
Cathie Ellithorpe, member

Also Present

John Cloonan, Public Works Director
Ted Flanders, Building Official
Julie Oakes, Facilities Manager

Mel Chafetz, Library Foundation
Jackie Hemond, Library Director
Jeff Brodaski, Enterprise Builders

Call to order The meeting was called to order at 7:03 p.m.

No public comment

No correspondence

Approval of Minutes The approval of minutes was tabled until the next meeting.

Kent Memorial Library Project

There was a discussion at the last meeting regarding the guard rail in front of one window. Mr. Neilson and Mr. Flanders explained that they are included in the plans on this one section of window because it is a building code requirement. Only that one window is affected because it is more than 32" above grade.

The PBC will question Mr. Tommasini's concern that the change to the skylight will affect the expansion joint. Chairman Sangiovanni wants to know why this part of the ceiling is any different from the other two sections that will be filled. The PBC does not want to pay for any extra engineering work if it is not necessary.

There is an issue with a switch that is located in the area where the parking area was laid out. It will require major coordination to shut down power in the village. Two parking spaces may have to be eliminated if the switch is not moved. We are waiting for CL&P to get back with the costs involved.

Chairman Sangiovanni asked Mr. Brodaski for the change order for the construction trailer credit. He will check on this. Chairman Sangiovanni also asked about the drawings for the drainage change order for the side entrance areas.

Mr. Brodaski had a meeting with Enterprise on the remediation procedure. Chairman Sangiovanni asked how the masonry will be sealed. Discussion followed regarding different encapsulation procedures and EPA authorization requirements.

Mr. Neilson asked about removing the old boiler. There needs to be a plan to contain the boiler for asbestos and any potential PCB's.

Ms. Ellithorpe has emailed samples of the walk off mats; Ms. Oakes will distribute them to the members and forward the specifications to Mr. Tommasini to be shared with Enterprise.

The PBC is waiting for a list of subcontractors from Enterprise. Mr. Brodaski will check on it. Chairman asked for a project schedule, Mr. Brodaski will ask Mr. McNaboe about getting an updated one.

Chairman Sangiovanni will ask Silver Petrucelli to forward the water flow tests to Enterprise's sprinkler company to verify the water pressure. Depending on the frost and snow, Enterprise will hopefully start work close to March 2nd.

Mel Chafetz will check with Sam Coatti regarding a use for the empty wall space in the library. Ms. Hemond will remind Sam Coatti that the architects can help with the plaque design if they need guidance.

Ms. Oakes relayed that a rep from William B. Meyer will be here Monday morning with boxes and volunteer forms. He will verify with Ms. Hemond to coordinate the details. Ms. Hemond will be packing up the historical room all next week with the help of volunteers. The material will all be removed by March 15th.

Town Hall Renovation Project

Chairman Sangiovanni discussed the plans for relocating the IT server room. Originally it was planned to go in the lower level southeast corner of the building. The latest suggestion is to put the servers into the room opposite the tax collector's office on the main level.

Mr. Flanders expressed concern that there wasn't enough cable length to reach the lower level. Mr. Gozzo thought that prime real estate on the main floor shouldn't be used for this purpose. There will be no room for any of the adjacent offices to expand operations in the future. Mr. Cloonan relayed that Landry Communication estimated that it will be much more expensive to bring the wiring down to the lower level.

Invoices None

Other Business None

Adjourn There was a motion made and seconded to adjourn at 8:45 p.m.

Next Meeting Date The next meeting of the PBC will be Thursday March 5, 2015.

Submitted by
Linda Zaffetti

Joseph J. Sangiovanni, Chairman of the PBC