

Minutes of the Suffield Permanent Building Commission

Thursday April 2, 2015

PBC Members Present

Joe Sangiovanni, Chairman
Glen Neilson, Vice Chairman
Bill Gozzo, member
Kevin Goff, member
Cathie Ellithorpe, member

Also Present

John Cloonan, Public Works Director
Julie Oakes, Facilities Manager
Ted Flanders, Building Official
Jackie Hemond, Library Director
Mike McNaboe, Enterprise Builders
Marco Tommasini, Tecton Architects

Call to order: The meeting was called to order at 6:58 p.m.

No public comment

No correspondence

Approval of Minutes Mr. Goff made a motion to approve the March 12, 2015 meeting minutes as amended Mr. Neilson seconded. All in favor, Ms. Ellithorpe abstained, motion passed unanimously.

Kent Memorial Library Project

Chairman Sangiovanni expressed his concern about the southeast parking area and the walkway to the monument. Mr. Tommasini explained the ramp detail and its proximity to the flagpole. Sidewalk accessibility to the monument was discussed and what ramp slope would be required.

Mr. Neilson made a **MOTION** to have the sidewalk only go to the flagpole and to create a small plaza in front of the monument. Ms. Ellithorpe seconded, all in favor, motion passed unanimously.

Chairman Sangiovanni made it clear that the contractor will get the elevations and transmit them to Mr. Tommasini who will finalize the drawings and submit a change order for the monument access.

Chairman Sangiovanni discussed the durability of the low-e coatings on the outside window surface four. He is waiting for an answer from the manufacturer. The other option would be to have the coatings on surface two and three, but that could cause glass haziness. This decision will be put on hold pending an answer from the glass manufacturer. The insulating value is 20% better on the 2/4 surface coatings.

Mr. McNaboe explained that the contractor has designed the sprinkler as a light hazard design which would allow for 4 inch feeder pipes.

Mr. Tommasini presented the granite samples. The honed granite is a lighter look.

Mr. Neilson made a **MOTION** to accept the contractor's choice for the granite facing. Ms. Ellithorpe seconded, all in favor, motion passed unanimously.

Mr. Tommasini explained the underside of the overhang on the outside of the building. He is waiting to hear the answer about the insulation and details. There is a soffit now that needs to be wrapped. The VE stated that the composite ceiling will be replaced with a linear metal soffit.

Mr. Cloonan brought up the cane guard and the open staircase issue. Mr. Flanders said it needs to have a permanent solution. Mr. Tommasini presented a drawing that showed the placement of a bench that would address the issue. He will send a cut sheet detailing the exact bench specification.

Ms. Oakes will work with Ms. Hemond on what additional audio video capabilities are needed on the empty wall space.

Mr. McNaboe presented **PCO's for Project 2, (ADA 474)** numbers 7, 10, 12, and 14 that need to be approved by the committee. Ms. Ellithorpe made a **MOTION** to approve PCO numbers **P2-007** in the amount of \$2,842 for the elevator book drop modifications and **P2-010** for steel plate glazing in the amount of \$749.00 and **P2-012** to change the walk-off mat for a credit of (\$1,804.00) and number **P2-014** in the amount of \$2,320.00 for where the contractor hit the shale ledge. Mr. Goff seconded, all in favor motion approved unanimously.

Mr. McNaboe has calls into Frontier Communications to reroute the cable, and to relocate the storm drain. Chairman Sangiovanni announced the departure of Mr. Steve Smith from Silver Petrucelli on April 10th. Mr. Ireland will be available during the transition.

Mr. McNaboe told the committee that they are on schedule. Concrete has been poured and rebar will be going in. He is waiting for the application and fee to be paid to CT Water to continue that process. Ms. Oakes will be following up on this with Val Hodder.

Mr. Cloonan said we will pay the gas bills as they come in and we will get reimbursed from Enterprise later.

Mr. Goff made a **MOTION** to approve payment to **Enterprise Builders** in the amount of \$48,188.75 for application #2 for project 473, pending approval of certified payroll. Mr. Gozzo seconded, all in favor. Motion approved unanimously.

Mr. Gozzo made a **MOTION** to approve payment to **Enterprise Builders** in the amount of \$118,540.05 for application #2 for project 474, pending approval of certified payroll. Ms. Ellithorpe seconded, all in favor. Motion approved unanimously.

Mr. McNaboe will follow up with Mr. Smith of Silver Petrucelli regarding submittals for the FM-200 system.

Ms. Oakes brought up for clarification about the two doors on the lower level by the gallery. They are not part of the spec to be replaced. She added that TRC has sampled the brick in many places. We are waiting to see if only nine inches of brick has to be removed. Chairman Sangiovanni brought up that the brick could be sealed with an epoxy instead of removed. Ms. Oakes will follow up with TRC on the DEEP and EPA plan requirements for encapsulation.

Invoices

Ms. Ellithorpe made a motion to pay **Tecton** invoice **#36360** in the amount of \$1,965.00 for CA and the Bid phase, and invoice **#36504** in the amount of \$5,340 against Constructions Administration. Mr. Goff seconded, all in favor. Motion approved unanimously.

Ms. Ellithorpe has been reviewing the plans from **Fletcher Thompson** and has agreed that they are 90% complete. Ms. Ellithorpe made a **MOTION** to pay Fletcher Thompson invoice #24789 in the amount of \$5,640.00 on the additional design services. Mr. Gozzo seconded, all in favor. Motion approved unanimously.

Mr. Goff made a motion to pay **TRC** invoice **#146020** in the amount of \$840.00 for design review and project review of the KML project. Mr. Neilson seconded, all in favor. Motion approved unanimously.

Mr. Goff made a motion to pay **TRC** against invoice **#143013** in the amount of \$1,155.00 for design and project review. Ms. Ellithorpe seconded, all in favor. Motion approved unanimously.

Ms. Ellithorpe made a motion to pay **Silver Petrucelli** against invoice **#15-490** in the amount of \$760.00 for construction administration and for invoice **#15-505** in the amount of \$1,892.00 for additional construction administration and for invoice **#15-540** in the amount of \$5,589.50 for CA and invoice **#15-736** in the amount of \$1,222.67 for CA and printing. Mr. Goff seconded, all in favor. Motion approved unanimously.

Town Hall Project

Discussion took place about an alternative plan to locate the server room in the attic of the Town Hall. Mr. Cloonan informed the commission that an idea was proposed to him to hire high school students to sort paperwork that is currently stored in the attic.

Other Business None

Adjourn There was a motion made and seconded to adjourn at 9 p.m.

Next Meeting Date The next meeting of the PBC was tentatively set for Thursday April 16, 2015.

Submitted by
Linda Zaffetti

Joseph J. Sangiovanni, Chairman of the PBC