

Minutes of the Suffield Permanent Building Commission

Regular Meeting Thursday June 18, 2015

PBC Members Present

Joe Sangiovanni, Chairman
Glen Neilson, Vice Chairman
Kevin Goff, member
Bill Gozzo, member
Cathie Ellithorpe, member

Also Present

Julie Oakes, Facilities Manager
Mike McNaboe, Enterprise Builders

Call to order: The meeting was called to order at 7:00 p.m.

No public comment

No correspondence

Approval of Minutes These will be approved at the next meeting pending delivery of draft file.

Kent Memorial Library Project

- Mr. McNaboe discussed the progress of the pre-action sprinkler system. The permit is ready to pick up. The architect has suggested a streamlined look which will add \$2,800.00 to the cost. The PBC felt this change was unnecessary. There is also a cost for recalculation to light hazard.
- Chairman Sangiovanni announced that TRC failed to send a hardcopy of the SIP to the EPA causing a delay for two additional days. EPA has 30 calendar days to respond to the SIP plan which will bring us to the beginning of July. If they do not respond by then, the plan may be implemented as submitted.
- Mr. McNaboe brought up some new items. Tecton submitted a new lighting plan and Enterprise wants to start pricing that out if the committee has approved it. Ms. Oakes updated the committee about her meeting with Maryann Zak regarding the dedication wall and plaque. Ms. Zak does not want any additional artwork or TV monitors on the entrance walls.
- Mr. McNaboe brought up a plan for a stamped concrete walkway across the road. He recommended not using this because the maintenance is significant and it doesn't hold up well to winter plowing. Chairman Sangiovanni asked Ms. Oakes to check about the possibility for installing a raised painted area across the road instead. The cost for paving the bank's portion was presented to the bank and was rejected. The bank got another estimate from one of their local contractors, but the cost was actually higher, so the paving is still on hold.
- Mr. McNaboe discussed the railing options for the ramps and estimated \$100,000 cost for the current design. He suggested using some sort of line rail with pickets. The committee wants to know what mod was given for the ramps. Mr. Ireland needs to work out the mod for the ramp before the next PBC meeting. We need a less costly option for the railing that will be in compliance.
- Chairman Sangiovanni discussed the contingency budget. The project started with \$475,352 and initial estimates show we have spent \$318,249 and have \$157,102 remaining.

- Mr. McNaboe presented the change orders for **Enterprise Builders** for project one and project two.

Project One 473

PCO P1-008 Grating over south side areaway for \$15,789.00 Mr. Neilson made a motion to approve, Mr. Gozzo seconded, all in favor. Motion passed unanimously.

PCO P1-013r1 Credit to delete mechanical room door for \$3,391.00 Ms. Ellithorpe made a motion to approve, Mr. Neilson seconded, all in favor. Motion passed unanimously.

PCO P1-014 Delete cylinders credit for \$62.00 Ms. Ellithorpe made a motion to approve, Mr. Neilson seconded, all in favor. Motion passed unanimously.

PCO P1-015 Hardware upgrade submittal changes for \$1,027.00 Mr. Goff made a **motion to approve**, Mr. Gozzo seconded, all in favor. Motion passed unanimously.

PCO P1-016 To demo all PCB contaminated pavers in the ramp area & rebuild, for \$48,307.00 Mr. Goff made a **motion to approve**, Mr. Gozzo seconded all in favor. Motion passed unanimously.

PCO P1-018 Revise size of mechanical room doors \$1,156.00 Mr. Goff made a **motion to approve**, Ms. Ellithorpe seconded, all in favor. Motion passed unanimously.

Project Two 474

PCO P2-011r1 Removing skylights for \$2,112.00 Mr. Goff made a **motion to approve**, Ms. Ellithorpe seconded, all in favor. Motion passed unanimously.

PCO P2-016r1 Additional fire sprinklers needed for code \$7,584.00 Mr. Gozzo made a **motion to approve**, Mr. Goff seconded, all in favor. Motion passed unanimously.

PCO P2-017-r1 Disconnect water connection in town road for \$3,769.00 Mr. Goff made a **motion to approve** Mr. Gozzo seconded, all in favor. Motion passed unanimously.

PCO P2-019 Delete two parking spaces Credit \$460.00 Mr. Neilson made **motion to approve**, Ms. Ellithorpe seconded, all in favor. Motion passed unanimously.

PCO P2-020-r2 Asphalt paving, **Tabled**.

PCO P2-021 Install concrete walk to flagpole for \$18,282.00 Mr. Gozzo made a **motion to approve**, Mr. Goff seconded, all in favor. Motion passed unanimously.

PCO P2-022 Credit for sales tax for \$1,086.00 Mr. Neilson made **motion to approve**, Mr. Gozzo seconded, all in favor. Motion passed unanimously.

PCO P2-023 Upgrade hardware to Schlage for \$617.00 Ms. Ellithorpe made a **motion to approve**, Mr. Goff seconded, all in favor. Motion passed unanimously.

PCO P2-024 Credit for onsite trucking of dirt for \$7,618.00 Mr. Goff made a **motion to approve**, Mr. Gozzo seconded, all in favor. Motion passed unanimously.

PCO P2-025 Bank side asphalt paving. **Tabled**.

Invoices

Mr. Neilson made a motion to pay Application for Payment #4 to **Enterprise Builders** for KML Project 1-473 for \$397,457.20 Mr. Goff seconded. All in favor, motion approved unanimously.

Mr. Neilson made a motion to pay Application for Payment #4 to **Enterprise Builders** for KML Project 2-474 for \$220,496.90 Ms. Ellithorpe seconded. All in favor, motion approved unanimously.

Mr. Neilson made a motion to pay **Szewczak Associates** Invoice# 2059 for \$420 for special inspections at the KML project. Ms. Ellithorpe seconded. All in favor, motion approved unanimously.

Mr. Goff made a motion to pay **Silver Petrucelli** invoice #15-1035 for \$8,533.25 for Construction Administration. Ms. Ellithorpe seconded. All in favor, motion approved unanimously.

Mr. Neilson made a motion to pay **IMTL** invoice #2210-d for testing at KML in the amount of \$2,075.00 Mr. Gozzo seconded. All in favor, motion approved unanimously.

Mr. Gozzo made a motion to pay **IMTL** invoice #2210-c in the amount of \$2,500.00 Mr. Neilson seconded. All in favor, motion approved unanimously.

Mr. Goff made a motion to pay **Tecton** invoice #36839 in the amount of \$1,590.00 for CA. Ms. Ellithorpe seconded. All in favor, motion approved unanimously.

The invoice from **TRC** #150519 for \$5,293.54 was **Tabled** for the next meeting.

Town Hall Renovation Project

Chairman Sangiovanni updated the commission on The Board of Finance's plan for putting together a bonding package. Mr. Cushman from Gilbane has put together a detailed estimate of the costs of renovations at Town Hall. The Town Clerk's vault does not meet state standards, so an addition to the building was proposed. A 1260 square foot, two floor addition would have a walkout basement for server storage and was estimated at \$983,000. It would cost \$1,500,000.00 if a wider addition is put on. Both the BoF and BoS are anxious to proceed with development plans. The BoS needs to spell out how much bonding to approve. They proposed \$4 million bonding for town hall, \$12 million for roads and \$8.4 million for Bridge St. School. It was \$24.4 million for the total bonding package. It will be brought to the town for a vote.

Adjourn There was a motion made and seconded to adjourn at 8:50 p.m.

Next Meeting Date The next meeting of the PBC was tentatively set for Thursday July 2, 2015.

Submitted by
Linda Zaffetti

Joseph J. Sangiovanni, Chairman of the PBC