

## Minutes of the Suffield Permanent Building Commission

Meeting Thursday, October 1, 2015

### PBC Members Present

Joe Sangiovanni, Chairman  
Glen Neilson, Vice Chairman  
Kevin Goff, member  
Cathie Ellithorpe, member  
Bill Gozzo, member

### Also Present

John Cloonan, DPW Director  
Mike McNaboe, EBI  
Lester Smith, Resident

**Call to order:** The meeting was called to order at 7:04 p.m.

**No public comment**

**No correspondence**

### Approval of Minutes

Ms. Ellithorpe made a motion to approve the minutes of 9-3-15 with a spelling change. Mr. Neilson seconded, motion approved unanimously. Mr. Neilson made a motion to approve the minutes of 9-9-15. Mr. Gozzo seconded, motion approved unanimously.

### Kent Memorial Library Project

The Commission took a tour of the library project tonight and they all were very happy with the job that Enterprise Builders was doing. The Chairman stated that TRC submitted a response to EPA on September 22<sup>nd</sup> but they have not received an answer back yet.

### The Commission approved some Change Orders:

**P1-027** Ms. Ellithorpe made a motion to approve the CO to repair the floor dampers at a cost of \$7,018. Mr. Goff seconded, motion approved unanimously.

**P2-028** Mr. Goff made a motion to approve the CO for additional steel at the top of the stairs at a cost of \$3,726. Ms. Ellithorpe seconded, motion approved unanimously.

**P2-033** Ms. Ellithorpe made a motion to approve the CO for deleting the stamped concrete in the road for a credit of (\$5,118). Mr. Neilson seconded, motion approved unanimously.

Mr. McNaboe discussed the CO for the extension of the time schedule due to the window installation delay. The ceilings and the floors are going in now and the railings on the ramps will be started shortly. The brick work is being repaired in the courtyard this week so the outside will be looking good very soon.

The new HVAC has been tested and is working well. The focus is on the windows currently. Completion of the project is being driven by the glass schedule. The shutters will be installed in front of all the glass. There are a couple of sprinkler pipes that will have to be moved because of the new window support fins. A few minor adjustments will need to be made by a bookcase. The sprinkler has been tested, there is a fire alarm test next week and the elevator test will be next month. The Chairman asked for a change order for a solid wood, locked door be added to secure the sprinkler controls. The shelf should be removed as well.

Chairman Sangiovanni discussed the deficit in the contingency budget. There was a 10% contingency for the contract in the amount of \$395,452 plus \$79,900 in the hazmat contingency. There were significant extra costs associated with implementing the EPA plan for PCB remediation. Also there were many needed change orders included the glass ADA railings, additional Contract Administration from the Architects, additional rent from 61 Ffyer Place, EBI's claim for general conditions delay, a video system to make the auditorium ADA accessible, and entrance security cameras. The unanticipated costs to date total \$486,239.21 which includes a 20%

contingency. The Board of Finance and the Board of Selectman will need to approve the request for additional money and then it will go to a town meeting.

### **Invoices**

Mr. Neilson made a motion to approve Application for Payment #8 for to **Enterprise Builders** in the amount of \$111,756.10 for KML project 474. Mr. Gozzo seconded, all in favor. Motion passed unanimously.

Mr. Goff made a motion to approve Application for Payment #8 to **Enterprise Builders** in the amount of \$175,190.45 for KML project 473. Ms. Ellithorpe seconded, all in favor. Motion passed unanimously.

Mr. Gozzo made a motion to table invoice# 15-1874 from **Silver Petrucelli** in the amount of \$4,446.00 until the commission could discuss Construction Administration with the architect. Mr. Goff seconded, all in favor. Motion passed unanimously.

Mr. Goff made a motion to approve the October Invoice from **Laureno Enterprises** for October rent at Ffyer Place in the amount of \$2,750.00. Ms. Ellithorpe seconded, all in favor. Motion passed unanimously.

Ms. Ellithorpe made a motion to approve invoice #37290 from **Tecton Architects** in the amount of \$1,590.00 for 73% construction administration at KML. Mr. Goff seconded, all in favor. Motion approved unanimously.

Mr. Gozzo made a motion to approve invoice #14-1482 from **Silver Petrucelli** in the amount of \$748.00 for the completion of the phase 5 roof project at Suffield Middle School. Ms. Ellithorpe seconded, all in favor. Motion passed unanimously.

Ms. Ellithorpe made a motion to approve invoice #159265 from **TRC** in the amount of \$10,447.75 for SIP writing and abatement oversight at KML. Mr. Goff seconded. Mr. Neilson opposed. Motion passed.

Mr. Cloonan presented details on some quotes for security cameras at the library entrance doors. The representative from Three-Way Communication wants the electrician on site to do the wiring since they are familiar with the building. There was discussion about the best locations for cameras. There will be a split screen security monitor on the front desk for employees to view.

There will be a 50" screen on the wall right in the café area. People could sit here and watch an event that is taking place in the auditorium remotely.

Mr. Cloonan presented a catalog with 2 choices for the bench that will go in the lower level entrance under the stairs. The cost for a 6' long teak bench is \$1037 and \$368 for a rubber wood bench.

Ms. Ellithorpe made a motion to approve the purchase of the 62" Phat Tommy Garden Bench for \$368.00 Mr. Gozzo seconded, all approved.

**Adjourn** There was a motion made and seconded to adjourn at 8:40 p.m.

**Next Meeting Date** The next meeting of the PBC was not scheduled.

Submitted by  
Linda Zaffetti