

**SUFFIELD POLICE COMMISSION  
MINUTES OF THE REGULAR MEETING  
APRIL 15, 2015**

The regular meeting of the Suffield Police Commission was held on April 15, 2015 at 911 Mountain Road, Suffield, CT.

**Present:** Chairman Kevin Armata, Vice Chairman Kenneth Pascoe

**Commissioners:** Jeff Davis, and Jack Quinn, and Clerk Linda Stevenson

**Absent:** Matt Joyal

**Also Present:** Chief Michael Manzi, Captain Craig Huntley, and Recording Secretary Karen Doyon

**I. CALL TO ORDER AND ATTENDANCE**

Chairman Armata called the meeting to order at 7:00 pm. Recording Secretary took a silent roll during the call of the meeting.

**II. PUBLIC COMMENT**

- Amy Raye of 125 Bridge Street asked for answers as to why her concerns/issues brought up at the past six meetings have not been addressed.

**III. COMMUNICATIONS AND ANNOUNCEMENTS**

- Letter dated March 27, 2015 from Donald Miner Deputy Chief, Suffield Volunteer Ambulance to Chief Michael Manzi [Chief Flynn and Chief Groux], recognizing Officer Geoffrey Miner [firefighter White, Paramedic Waddell, Paramedic Shelanskas AEMT Mathieu and Yakoubian] for their services during a call at the intersection of East Street and Bridge Street on March 13, 2015.
- Thank you card from Plainville Chief Matt Catania to Chief Manzi for all the help and support during the recent parole hearing at McDougall-Walker Correctional Institute.

**IV. PREVIOUS MINUTES**

Chairman Armata asked if there were any changes to the March 18, 2015 Police Commission minutes. Commissioner Quinn recommended a grammatical change on page 4, under New Business; second bullet under “budget”. The recommended change should reflect “...following expenses show an increase.” The Commission was in agreement that the change should be implemented. Commissioner Quinn made the motion to accept the March 18, 2015 submitted minutes with the amended change, seconded by Commissioner Davis. Motion carried unanimously.

**V. DEPARTMENT REPORTS:**

**Budget:** The March, 2015 Police Budget was highlighted as follows:

- Payroll Non-union [Administration] is at twenty-nine percent.
- Overall total payroll is at thirty percent.
- Line items for Holiday, sick, Extra Time, and Military Leave have been expended due to:
  - Increases in activity;
  - Extra patrol, and;
  - Special events.
- Operation side:
  - The Board of Selectman has approved additional spending from the Off-duty account in the amount of \$6,218.00. This will allow the Department to purchase new lights and accessories for the new cruisers because; the old lights cannot be retrofitted. Brief discussion followed.
  - Police Departments vehicle and equipment supplier, MHQ are in receipt of the two cruisers ordered in January, but because all of the paperwork has not been received from Ford and because not they are not in receipt of all of the equipment, delivery has been delayed.
  - Off-duty fund costs.

**Detective:**

- Detective Fuller and Lieutenant Brown are still gathering background/investigation information for the new police officer hire.
- Pending cases involving juveniles.

**K-9:**

- Chief Manzi stated that Officer Osowiecki has been attending numerous classes, the latest being at Westover Air Force base in Chicopee, MA. Earlier classes he attended was a K-9 Medical Class in Cobleskill, NY, and a 2<sup>nd</sup> day Advance Concealment class in Endicott, NY, with a total of 88.0 hours of training; 32 hours being volunteer time.

**Activity Report:**

- Numbers within the “Motor Vehicle” report have increased due to set-up hot spots locations throughout the Town because of the Traffic Enforcement Initiative.
- License Plate Reader enforcement [vehicle is on loan for two weeks].

Commissioner Davis asked for an explanation on the influx of total calls in March. Chief Manzi reported; property check calls, investigations in the school system, and motor vehicle-stop calls.

With nothing further, Commissioner Quinn made moved to accept the Department Reports as submitted, seconded by Clerk Stevenson. Motion carried unanimously.

## **VI. CHIEFS REPORT**

Items offered in Chief Manzi’s report and items added to his report were as follows:

- Incident on the cliffs at Quarry Road and Phelps Road. No serious injuries.

- Intelligence bulletins involving terrorist's activity [involving hash-tag campaign].
- This Department supported the Plainville Police Department on March 25<sup>th</sup> at Suffield MacDougall-Walker Correctional Institution during a parole hearing for an inmate who shot and killed a Plainville police officer November of 1977.
- Working with an advocacy representative (Charlotte Billings) from MADD, to discuss educational and preventive measures as it relates to drunk driving.

Commissioner Quinn moved to accepted Chief Manzi's report as submitted, seconded by Commissioner Davis. Motion carried unanimously.

## **VII. OLD BUSINESS**

OPM Grant application in the amount of \$18,000 has been approved. The grant process was approved through the submission done by Captain Huntley.

Chief Manzi asked that the public keep their eyes open for a two door black vehicle with Connecticut license plate, reading 1X1. Chief Manzi stated that the numeric and Alfa could be the first three or last three characters of the license plate. The people in the vehicle were reported acting suspicious. If seen, report it to the Police Department.

At this time Chairman Armata respectfully responded to Amy Raye's earlier statement, in that the Commission cannot comment during an ongoing investigation, and this investigation is still ongoing.

## **VIII. NEW BUSINESS**

Clerk Stevenson asked if the investigation is still ongoing. Chairman Armata responded that the investigation is still ongoing and it has not been closed.

## **IX. AJOURNMENT**

With nothing further, a motion was made and seconded to adjourn the April 15, 2015 regular Suffield Police Commission meeting at 7:35 pm.

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Chairman Kevin Armata