

**SUFFIELD POLICE COMMISSION
MINUTES OF THE REGULAR MEETING
APRIL 28, 2016**

The regular meeting of the Suffield Police Commission was held on April 28, 2016 at 911 Mountain Road, Suffield, CT.

Present: Chairman Kevin Armata, Vice Chairman Jack Quinn

Commissioners: Rick Stromoski, Linda Stevenson, and Clerk Ken Pascoe

Absent: Jeff Davis

Also Present: Chief Anthony Riello, Captain Rick Brown, Lieutenant Burrell, and Recording Secretary Karen Doyon

I. CALL TO ORDER AND ATTENDANCE

Chairman Armata called the meeting to order at 7:00 a.m., and then requested that the agenda change to reflect the approval of prior meeting minutes.

II. MEETING MINUTES

Approval of meeting minutes from April 7, 2016 special meeting, March 22, 2016 special meeting, March 14, 2016 special meeting, and February 24, 2016 regular meeting minutes. Chairman Armata asked to vote on the minutes simultaneously.

Vice Chairman Quinn made the motion to approve the April 7, 2016, March 22, 2016, March 14, 2016, and the February 24, 2016 minutes as presented, seconded by Commissioner Stromoski. Motion carried unanimously.

III. PUBLIC COMMENT – None

IV. COMMUNICATIONS AND ANNOUNCEMENTS

- Thank you letter received February 28, 2016, in appreciation for the participation of Officer Peter Osowiecki's evaluation and assessment for the Town of Vernon's selection of their next K-9 handler.
- Thank you letter dated April 8, 2016 from Karen Berasi, Suffield Public School Superintendent, in recognition to School Resource Officer Kieselback, for his contributions, kindness, sincerity and patience.
- Thank you letter from the Suffield High School Yearbook Staff, for the 2016 contribution made for an advertisement.

V. PROMOTIONS

Vice Chairman Quinn made the motion to promote Ryan Burrell to Lieutenant, and Justin

Nelson to Sergeant retroactive April 11, 2016, seconded by Clerk Pascoe. Motion carried unanimously.

VI. LOCAL TRAFFIC AUTHORITY REQUESTS

- Alex Shinkevich of 2035 Oak Street, West Suffield presented a roadway safety device request form with attached photos outlining three items of concern. Mr. Shinkevich asked that the Commission consider the recommended changes. Discussion followed.
- Gerald LaPlante of 29 Green Briar Drive, Suffield presented a roadway safety device request form giving a detailed description and reason for the request. Discussion followed.
- Officer Mark Sargent presented six different roadway safety device request forms for various locations throughout Town with detailed descriptions and reasons for the requests submitted by the First Selectman, Melissa Mack. Discussion followed.

Officer Mark Sargent has been assigned to oversee the local traffic authority requests for the Suffield Police Department.

Discussions followed regarding the procedure for administratively handling submitted forms. After which discussion followed regarding a townwide roadway system survey and the undertaking of bringing the roadway signs into compliance.

Chairman Armata made the motion to create a request between the State and the Town, to bring the roadway signs back to compliance/standard, seconded by Clerk Pascoe. Motion carried unanimously.

VII. DEPARTMENT REPORTS:

Chief Riello asked if the Commission would approve the department reports as submitted with the exception of the Operations Report and the Budget Report. After a brief discussion, Vice Chairman Quinn made the motion to accept and approve the detective report, activity report, K-9 report, and the School Resource Officer Report for the months of March-April, 2016, seconded by Commissioner Stevenson. Motion carried unanimously.

Operations Report: Lieutenant Ryan Burrell gave his report dated 04/22/2016, highlighting the following:

- Crime Analysis/Traffic Data
- Drug Task Force Narcotics Concern
- Traffic Concerns Update
- Equipment Update
- Training Update
- Employee Status
- Community Policing
- Big Cases / Noteworthy Events

VIII. CHIEFS REPORT

Budget Report: Captain Rick Brown presented his report dated 04/21/2016, highlighting the following:

- Expense side of the budget expected to zero out. The following was broken down:
 - Reimbursement was added to the phone line-item, from the IT Department.
 - Going over in several line items, which are directly related to the hiring and promotional process.
 - Expecting some reimbursements within the Continuing Education line-item for the dispatchers EMD training.
 - The sale of the three cars mentioned in Lieutenant Burrell's report should clear the police cruiser line item.
- On the salary side, we are expected to go over due to paid settlements.
- Overtime costs are expected to be over.

Chief Riello stated that the department is still in a good place and we are looking good at this time of the budget, and we continue to be fiscally responsible.

Vice Chairman Quinn made the motion to approve the Chief's report and the Operations Report as submitted, seconded by Commissioner Stevenson. Motion carried unanimously.

IX. OLD BUSINESS -None

X. NEW BUSINESS

Vice Chairman Quinn addressed resident's concerns regarding the Animal Control budget discussed at the April 27th budget meeting. The First Selectman is looking into having a regional dog pound; as it is done in other surrounding Towns.

Vice Chairman Quinn addressed a change in the zoning ordinance for residential properties regarding chickens. Quinn feels that even though animals are involved, the ACO will not be involved, as these calls should be addressed by the Zoning Enforcement Officer. Discussion followed.

XI. AJOURNMENT

With nothing further, a Vice Chairman Quinn made the motion to adjourn the regular Suffield Police Commission meeting at 8:25 a.m., seconded by Commissioner Stevenson. Motion carried unanimously.

Chairman, Kevin Armata