

**SUFFIELD POLICE COMMISSION
MINUTES OF THE REGULAR MEETING
MAY 25, 2016**

The regular meeting of the Suffield Police Commission was held on May 25, 2016 at 911 Mountain Road, Suffield, CT.

Present: Chairman Kevin Armata, Vice Chairman Jack Quinn

Commissioners: Rick Stromoski, Linda Stevenson, and Clerk Ken Pascoe

Absent: Jeff Davis and Chief Anthony Riello

Also Present: Captain Rick Brown, and Recording Secretary Karen Doyon

I. CALL TO ORDER AND ATTENDANCE

Chairman Armata called the meeting to order at 7:00 pm. The Chair made the motion to amend the Agenda by adding Executive Session to discuss department structure after New Business, Commissioner Stevenson seconded the motion. Motion carried unanimously.

II. PREVIOUS MINUTES

Chairman Armata asked if there were any changes to the previous minutes. Vice Chairman Quinn made the motion to approve the meeting minutes from April 28, 2016 with no revisions, seconded by Commissioner Stevenson. Motion carried unanimously.

III. COMMUNICATIONS AND ANNOUNCEMENTS

- Thank you card from Northern Nursery's for support during their "open house and demo day" on Saturday, May 14th to direct traffic.
- Thank you card from Richard and Sandra Bixler for the flowers and memorial sign given in memory of their son Steven for the anniversary of his passing.
- Thank you letter from Chief John Stankiewicz of Longmeadow PD, in appreciation for allowing K9 Officer Osowiecki assist with Longmeadow's Rape Aggression Defence Program.
- Thank you letter from Chief Mark Rinaldo of Avon PD, in appreciation for Sergeant Shawn Nelson for his assistance as an oral board panelist during a hiring event on May 7, 2016.

Commissioner Stevenson commented that she was very impressed with the recent arrest made at the center of Town. This arrest was assisted by the Narcotics unit, resulting in two arrests and seizing a significant amount heroin.

IV. LOCAL TRAFFIC AUTHORITY-None

V. DEPARTMENT REPORTS

Detective Report: Detective Fuller gave his report dated May 19, 2016; covering April 27, 2016, to May 19, 2016.

School Resource Officer Report: Officer Kieselback gave his report covering April 20, 2016 to May 20, 2016.

Operations Report: Lieutenant Burrell gave his report dated May 19, 2016, highlighting the following:

- Crime Analysis / Traffic Data
- Drug Task Force / Narcotics Concern
- Traffic Concerns Update
- Equipment Update
- Training Update
- Employee Status
- Community Policing
- Big Cases / Noteworthy Events

Lieutenant Burrell expressed a deep appreciation for the work that Dispatcher Fasano exemplified. “Dispatcher Fasano’s willingness to assist and teach our officers in the growing world of electronics and social media has been invaluable”.

Kudos to Detective Fuller for all the hard work during a lengthy investigation which lead to an arrest in a 2014 armed robbery case at the FasMart on Thompsonville Road.

Vice Chairman Quinn made the motion to accept the Department Reports as conveyed, seconded by Commissioner Stevenson. Motion carried unanimously.

VI. CHIEFS REPORT

In the absence of Chief Riello, Captain Brown gave his Budget Report dated May 20, 2016, which included the following:

- **Payroll:** Projection is that the line item will be over budget, due to settlements, programs, and miscalculations in the previous year’s budget preparation.
- **Expenses:** Line item under vehicle maintenance will be over by \$2,000.00 this month due to unanticipated maintenance. A total current forecast of \$6,5000.000 is anticipated over budget on the expense side. Captain Brown reported that this increase is due to an increase in contracted services, IT costs, uniform and equipment, K9 program, police chief search, and promotion expenses related to the Lieutenant and Sergeant’s position.
- **Zac Award:** We were not the recipients of the Zac Award.
- **Impact Study:** The Town is trying to establish supplement patrol during the Six Flags New England operating season. This is based on a study showing the impact of accidents and complaints obtained by their local police authority.
- **Roadway improvements:** Working with CRCOG to obtain funds from the DOT.
- **Animal Control Budget:** Payroll return, due to worker being out on Short Term Disability; the same on the expense side due to the same circumstances.
- **Expanding programs:** Block watch, foot patrol, increase bike patrol [add a 2nd or 3rd] to help curb issues.
 - Chief Riello and Captain will also get involved with a “Coffee with a Cop”.

- Interviews are moving forward, with the promotion process to take place on September 22, 2016.
- Would like to have an award ceremony at the beginning of the year.
- National Night-Out projected to be on August 2, 2016.

With nothing further, Vice Chairman Quinn made the motion to accept the Chief's Report as presented, seconded by Clerk Pascoe. Motion carried unanimously.

VII. OLD BUSINESS- None

VIII. NEW BUSINESS

Chairman Armata suggested that a Traffic Committee be formed due to the influx of traffic reports and concerns, and suggested Vice Chairman Quinn as Chair of that committee. Vice Chairman Quinn discussed some concerns he has with regards to crosswalks in the Center of Town.

Chairman Armata made the motion to establish a new Traffic Committee and appoint Vice Chairman Quinn as Chair, seconded by Clerk Pascoe. Motion carried unanimously.

I. EXECUTIVE SESSION

To discuss Department structure.

A motion was made by Chairman Armata to go into Executive Session at 7:30 pm to discuss Strategy, seconded by Vice Chairman Quinn. Motion carried unanimously.

A motion was made and seconded to come out of Executive Session at 7:43 pm, with no votes taken. Motion carried unanimously.

II. AJOURNMENT

With nothing further, a motion was made and seconded to adjourn the May 25, 2016 regular Suffield Police Commission meeting at 7:44 pm.

Chairman, Keven Armata