

**SUFFIELD POLICE COMMISSION
MINUTES OF THE REGULAR MEETING
NOVEMBER 23, 2016**

The regular meeting of the Suffield Police Commission was held on November 23, 2016 at 911 Mountain Road, Suffield, CT.

Present: Chairman Kevin Armata, Vice Chairman Jack Quinn

Commissioners: Rick Stromoski, Jeff Davis, Linda Stevenson, and Clerk Ken Pascoe

Also Present: Chief Rick Brown, and Recording Secretary Karen Doyon

I. CALL TO ORDER AND ATTENDANCE

Chairman Armata called the meeting to order at 7:00 pm and an attendance was taken

II. PREVIOUS MINUTES

Chairman Armata asked if there are any changes to the previous minutes submitted for review. With none, Commissioner Stevenson made the motion to accept and approve the minutes submitted for the regular meeting of October 26, 2016, and the special meeting of November 2, 2016, seconded by Vice Chairman Quinn. Motion carried unanimously.

III. COMMUNICATIONS AND ANNOUNCEMENTS

A thank you email was received by Leah Leach, at teacher at the Suffield Agriscience dated November 3, 2016, to Chief Brown. Ms. Leach wanted to thank Officer Osowiecki for opening up his training facility for a field trip to include students of the Vet Science and Companion Animal; who are involved in the Suffield Agriscience Program. The field trip was a huge success everyone is looking forward to another field trip next year.

IV. PUBLIC COMMENT -None

V. LOCAL TRAFFIC AUTHORITY

Regarding a local traffic submission received on September 16, 2016 from resident Larry Myers of 880 Mather Street requesting a stop sign and repairs to eliminate a double dip in the road on both approaches of the railroad track. Installation of stop signs for the desired purpose is not consistent with the Uniform Traffic Control Manual. However, the Department of Transportation Office of Rails have provided and installed Yield Signs at both approaches. It is expected that the Yield signs will alert drivers to be cautious. During a site meeting on November 10th the Highway Foremen, Town Engineer, Public Works Director, and DOT Rails Officer, discussed improving this crossing. It was determined that the Town Highway Department [with Town funding] would under-take the improvements to this area.

During a site meeting on November 10th the Highway Forman, Town Engineer, Public Works Director, and DOT Officer, discussed resolving both approaches. The Town Highway, with Town funding repaved the problemed area.

VI. DEPARTMENT REPORTS

SRO Report: Officer Tom Kieselback submitted his report for 10/24/2016 thru 11/24/2016.

K-9: Officer Osowiecki submitted his report dated October, 2016.

Chairman Armata asked the Commission asked if there were any questions or concerns. With none, Clerk Pascoe made the motion to approve the reports as submitted, seconded by Commissioner Stromoski. Motion carried unanimously.

VII. CHIEFS REPORT

The Chief's report was submitted by Chief Brown as follows:

- Crime analysis / traffic data
- Local traffic authority / traffic concerns update
- Equipment update
- Training update
- Hiring status update
 - Application closing date for two officers will be on December 1st, there are eight-nine officers who have passed the written test and already have their chip card. The Department is looking for two candidates.
- Community policing
 - Records Clerk is a certified car seat install and will be implementing a program in partnership with SVAA under the direction of Captain McKee.
 - Lunch with the seniors.
 - Block watch out west.
 - Shop-with-a-cop will be addressed at the December's meeting.
- Budget [as of 11/23/2016]

VIII. OLD BUSINESS - None

IX. NEW BUSINESS

Approval of 2017 Police Commission Meeting Schedule. Chairman Armata asked that the decision for meeting dates be tabled for the next meeting date.

X. ADJOURNMENT

A motion was made and seconded to adjourn the November 23, 2016 regular meeting at 07:24 pm.

Chairman Kevin Armata