

**SUFFIELD PLANNING & ZONING COMMISSION
MINUTES OF REGULAR MEETING
July 18, 2016**

Present: Patrick Keane, Vice Chairman
Ginny Bromage, Secretary
Gina Pastula
Jeff Peak, Alternate
Brendan Malone, Alternate

Absent: Mark Winne, Chairman
Mark O’Hara
James Henderson

Also Present: Bill Hawkins, AICP, Town Planner

The proceedings of this meeting were voice recorded.

I. ROLL CALL

In the absence of Chairman Winne, Vice Chairman Keane called the meeting to order at 7:02 PM. He then asked Mr. Hawkins to take a silent roll call. Mr. Keane appointed Mr. Peak and Mr. Malone to serve as full members for the meeting in the place of Mr. O’Hara and Mr. Henderson who were not at the meeting.

II. PUBLIC COMMENT

There was no public comment.

III. PUBLIC HEARING

There was no public hearing scheduled for this meeting.

IV. OLD BUSINESS

There was no old business before the Commission at this meeting.

V. NEW BUSINESS

File# 2016-6: Request for a 3 lot subdivision located on Hill Street. Map 28, Block 23, Lot 27. Applicant: Robert W. Baker Nursery, Inc.

Mr. Keane asked the town planner to briefly explain the application for the Commission. Mr. Hawkins stated that the application is for three frontage lots on Hill Street located to the north of the St. Joseph’s Cemetery. He explained that the applicant is currently in front of the Conservation Commission and their approval is anticipated prior to the Planning and Zoning Commission’s regular August meeting. With nothing further, Ms. Pastula made a motion to accept File 2016-6 and set the public hearing for the August 15, 2016 regular meeting. Mr. Peak seconded the motion which passed unanimously 5-0-0.

VI. REPORTS

Chairman – None

Town Planner – Mr. Hawkins updated the Commission on two ongoing developments including the Suffield Chase subdivision and Roes Hill subdivision. He explained that there aren't any new commercial developments on the horizon which prompted a brief discussion regarding gas stations in Suffield and the Windsor Marketing Group loam pile on South Street.

VII. MINUTES

Mr. Malone made a motion to approve the June 20, 2016 regular meeting minutes as submitted. The motion was seconded by Ms. Bromage and approved 5-0-0.

VIII. CORRESPONDENCE – None

IX. AJOURNEMENT

With nothing further to come before the commission, Ms. Pastula made a motion to adjourn at 7:15 pm; seconded by Ms. Bromage. The motion carried unanimously 5-0-0.

Submitted,

Ginny Bromage, Secretary

cc: Assessor, Building Official, Conservation Commission, Economic Development Director, Selectmen, Town Clerk, Town Engineer, Zoning Enforcement Officer, Commission Counsel